

St. Irenaeus Parish Website Guidelines

www.stirenaeus.org was created by Ignite Media Group and launched October 1, 2016. The site will serve as the hub for communication about ministries and events in our parish.

Certain staff were trained by Ignite Media to make simple updates to the website:

- Kathy Karbowski, Parish Administrative Assistant, 248-51-9595 x 110, kkarbowski@stirenaeus.org. Responsible for website updates for the Pastor, Worship Department, Social Commission, Evangelization Committee, general parish Leadership, and some of the faith formation groups not directed by the Catechetics Office (such as Marriage Enrichment, ChristLife).
- Dee O'Leary, Catechetics Aid, 248-651-2443 x 116, deirdreoleary@sbcglobal.net. Responsible for website updates for the Catechetics Office (such as Religious Education, sacramental preparation, RCIA, VBS, Bible studies).
- Cindy Monaghan, Christian Service Coordinator, 248-656-8720, cmonaghan@stirenaeus.org. Responsible for website updates for all ministries in the Christian Service Commission and Department.
- Melanie Avila, Youth Group Director, 248-651-2443 x 119, melanieavila@yahoo.com. Responsible for website updates for Youth Group.

Commissions and Committees wishing to offer an update to the website will first contact their staff liaison, if they have one. The staff liaison will consider the proposed website update and forward it on to the appropriate trained staff listed above. Those Commissions or Committees without a direct staff liaison can contact the suitable staff listed above.

Some updates will be handled by Ignite Media. The 4 trained staff members will forward these types of requests to Ignite.